

Board of Education Regular Meeting

November 21, 2023

6:00 P.M.

Zanesville City Schools

Zane Grey Intermediate

968 Pine Street

Zanesville, Ohio 43701

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Bret Hickman

Janet Long



Doug Baker, Ed. D.

Superintendent

Mike Young

Treasurer

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

D. INTRODUCTION OF GUEST

Zane Grey Intermediate Presentation

Lindsay Lawyer - 3rd Grade,
Annie Robrecht and Alexis Hunt - 3rd Grade,
Emily Brady -5th Grade

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education of the Regular meeting on October 17, 2023.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. October Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for October:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the October 2023 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2023 through June 30, 2028.

5. Five-Year Forecast – Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2023 through June 30, 2028.

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(con't)**

6. Advance

Approve the following advance:

From Fund	To Fund	Amount	
001-0000 General Fund	024-9700 Health Insurance	400,000	To avoid a deficit balance

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

3. Employment - Substitutes

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2023-2024 school year:

Teachers			
Haley Frazier			

Aides/Bus Aides			
Andrea Brown	Alison Pennington	Tisha Couch	Kathy Foster
Teresa Lichtner	Jason Stevens		

Food Service					
Andrea Brown	Anna Kirby	Rebecca Jones	Teresa Mayle	Beverly Jones	Susannah Howell

Transportation			
Teresa Lichtner	Jason Stevens		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.
_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

4. Employee Transfers - Classified

Approve the transfer of Jodi Cooper, Kindergarten Educational Aide at National Road Elementary School to reflect Special Education Aide at Zanesville High School effective October 24, 2023 pending certification and background check. Rate of pay to be MD Aide w/AA, step 21 from the appropriate salary schedule.

Approve the transfer of Brenda Watson, Food Service personnel at Zane Grey Elementary to reflect Special Education Aide at Zane Grey Elementary effective October 24, 2023 pending certification and background check. Rate of pay will be MD Aide, Step 9 from the appropriate salary schedule.

Approve the transfer of Charleita Knight, Computer Lab Educational Aide at National Road Elementary to reflect Kindergarten Educational Aide at National Road Elementary effective October 27, 2023 pending certification and background check. Rate of pay will be Regular Aide, Step 25 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.
_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

5. FMLA Leave of Absence

Approve the following employees as listed for FMLA Leave of absence:

Name	Dates
Jane Ford	10/6/2023 - 12/01/2023
Chantelle Farley	11/4/2023 - 12/18/2023
Hayley Devoll	8/18/2023 - 11/29/2023
Elizabeth Gearhart	11/1/2023 - 10/31/2024
Margret Lee	10/02/2023 - 12/25/2023
Amanda Hitchcock	12/19/2023 - 1/9/2024
Holli Gattshall Kelly	11/13/2023 - 02/26/2024
Nancy Chappellear	10/25/2023 - 12/1/2023
Wendy James-Winland	11/1/2023 - 11/1/2024
Toni James	11/7/2023 - 01/30/2024
Maria Hoffer	12/19/2023 - 3/11/2024
Angela Swingle	12/11/2023 - 3/04/2024

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

6. Supplemental Contracts

Approve the resignation of Deja Walker as Zanesville Middle School (Winter ½) and Freshman (Winter) Cheerleading Advisor for the 2023-2024 school year. Reason for resignation is personal.

Approve the resignation of Alexis Nelson as Zanesville Middle School Cheerleading Advisor (Winter ½) for the 2023-2024 school year effective November 7, 2023. Reason for resignation is personal.

Approve the following supplemental contracts as listed pending certification and background check for 2023-2024:

First Name	Last Name	Season	Sport	Position	Exp.	Class
Chad	Brock	Spring	Track - Girls	Varsity Coach - Girls	1	IV
Chad	Brock	Spring	Track - Girls	Winter Fitness	2	X
Kelly	Brock	Spring	Track - Girls	Assist. Varsity Coach	1	VII
Kyler	Brock	Spring	Track - Boys	Varsity Coach	2	IV
Jeff	Moody	Spring	Tennis - Boys	Varsity Head Coach	5	IV
Lucas	Winland	Spring	Baseball	Junior Varsity Coach	0	VII
Alexis	Nelson	Winter	Cheerleading	Freshman Advisor	1	VIII
Parker	Evans	Winter	Basketball - Girls	JV Coach	0	VI
Ryley	McGee	Spring	Track	Middle School Coach	5	VIII
Jennifer	Winland	Spring	Track	Middle School Coach	3	VIII
Benjamin	Maniaci	Spring	Track	Middle School Coach	4	VIII

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

7. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2023-2024 school year pending appropriate backgrounds checks:

Name	Building	Type
Rick Lawyer	ZGE, ZGI, ZMS, ZHS	Community
Cindy Lawyer	ZGE, ZGI, ZMS, ZHS	Community
Brianna Eveland	ZGE/ZGI	Community
Patricia Cox	ZGI	Community
Heidi Newman	JME	Parent
Mark Clifford	ZMS/ZHS	Community
Nathanael Penrose	ZMS/ZHS	Community
Robert Bruce	ZMS/ZHS	Community
Shane Hollins	ZMS	ZMS BB Coach
Stephen Vogelsang	District	Community

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

8. Fieldtrip - Zanesville Middle School

Approve the Zanesville Middle School 8th grade students to travel to Washington, D.C. March 20, 2024 to March 22, 2024. School Staff will chaperone the class trip.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

9. Professional Development - First Aid Training

Approve the following individuals as listed for First Aid training on November 15th, 2023 from 4:00 pm to 6:00 pm at a rate of \$25.00 per hour to be held at Zanesville Middle School. This training is required by the State of Ohio.

Amber Cohagen	Elizabeth Daily	Denise Labaki
Kaitlyn Cross	Latoya Hayes	Stephanie Rinehart
Krista Decker	Catherine King	Rebecca Roberts

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

10. Zanesville Community High School Items

Approve the following personnel items for Zanesville Community High School to be paid with community school funds:

Margret Lee, EMIS Associate for Zanesville Community High School an adjusted stipend in the amount of \$2,400 for the 2023-2024 school year.

Jason Stevens, food service coordinator for Zanesville Community High School an adjusted stipend in the amount of \$4,800 for the 2023-2024 school year to be paid from their Food Service Fund.

Gail Detty, food service assistant for Zanesville Community High School an adjusted stipend in the amount of \$2,400 for the 2023-2024 school year to be paid from their Food Service Fund.

Jennifer Myers, food service assistant for Zanesville Community High School a stipend in the amount of \$2,400 for the 2023-2024 school year to be paid from their Food Service Fund.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

11. ZSC Innovative Program Waiver Agreement

Approve an agreement with Zanesville City School District and Zane State College to request a waiver of the College Readiness Program requirement for students to enroll in FYEX 1020 and subsequent technical classes for which they would qualify, based on the college’s course placement requirements. This waiver would be in effect for the 2024-2025 and 2025-2026.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

12. Allwell Behavioral Health Services Agreement

Approve an agreement between Allwell Behavioral Health Services and Zanesville City Schools for the 2023-2024 school year in order to add an additional Allwell staff member in the district. The purpose of this agreement is for the provision of community behavioral healthcare services, such as mental health assessment, individual counseling/therapy, group counseling/therapy, mental health crisis intervention and consultation and life skills education, to students, parents and school personnel in the school(s) of the district. Total additional reimbursement to Allwell Behavioral Health Services will be up to \$20,000.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

13. School Resource Officer Agreement

Approve the attached agreement between Zanesville City Schools and The City of Zanesville for two police officers to work as School Resource officers (SRO) for the 2023-2024 school year at the rate of \$150,679.93.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

14. META Solutions - Ohio School Consortium Bid

Approve a resolution to authorize META Solutions, acting as a member of the Ohio School Consortium, to issue a request for proposals for the purchase of competitive retail natural gas service from the lowest and best bidder submitted to the consortium and authorizing the board to purchase competitive retail natural gas service from such bidder.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

15. Administrative Salary Schedule

Approve the attached updated Administrative Salary Schedule for the 2023-2024 school year to add the Non-Licensed Manager column.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

16. Policies Items for Review

Policy 2431.03 - Cheerleader Mounts, Pyramids, and Stunts

Forms for Review - New

Zanesville City Schools Cheerleading Parent Consent Form Waiver and Assumption of Risk

K. REPORT/DISCUSSION ITEMS

Muskingum Valley Park District - Putnam Greenway Trail
District Nutritional Standards - Kevin Appleman

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Bret Hickman and Kyle Baldwin
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Kyle Baldwin, Valencia Clark
Business Advisory Council – Lori Lee and Janet Long

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students

N. EXECUTIVE SESSION (con't)

_____ to consider the investigation of charges or complaints of employee(s) or
Students

_____ to consider the purchase of property for public purposes

_____ to consider the sale of property at competitive bidding, if premature disclosure of
information would give unfair competitive or bargaining advantages to a person
whose personal, private interest is adverse to the general public interest

_____ to confer with an attorney for the public body concerning disputes involving the
public body that are subject of pending or imminent court action

_____ conference with an attorney

_____ preparing for, conducting, or reviewing negotiations or bargaining sessions with
employees

_____ matters required by federal law or state statutes to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman